BEFORE YOU FILL OUT THIS APPLICATION, YOU MUST CONTACT KATHRYN M. CURRAN, EXECUTIVE DIRECTOR OF THE GARDINER FOUNDATION AT 631-594-3990. BEFORE ANY APPLICATION IS MADE, MS. CURRAN MUST VISIT YOUR SITE AND REVIEW THE PROJECT WITH YOU.

**Form 7**

**Structural Stabilization/Restoration**

The Gardiner Foundation makes grants to support construction or major renovation of buildings that are owned and/or used by 501(c)(3) nonprofit organizations to amplify their impact in their communities.

**All applicants** requesting funding for projects involving real property (e.g., construction or renovation) occurring on municipal-owned property must also complete the Municipality Funding Application (see Form 7a)

**All applicants requesting funding for projects are hereby notified that the Gardiner Foundation requires periodic inspections of the project and must add into *your* budget, as a required expense, the sum of $1,400.00 representing the fee for Steward Preservation Services LLC (Joel Snodgrass 516-993-0658** [**joelsnod@optonline.net**](mailto:joelsnod@optonline.net)**) to perform the necessary inspections. If the project is extensive, additional monies may be required. Please contact him upon grant award.**

Please complete the below information and submit the following documentation:

* Proof of established match to the funding requested in your application;
* Proof of Property Ownership (e.g., deed, lease, cooperation letter, etc.);
* Commercial General Liability (GCL) for the entirety of the grant period;
* Certification by an Insurance Broker or Agent – to ensure the GCL info is accurate;
* Proof of Contracted Services Estimate (e.g., plumbers, electricians, signage, etc.);
* Proof of Building Permits in Place;



For which category are you requesting support?

* Structural Stabilization
* Restoration

Please note the type of structure for which you are requesting support:

* Building
* Monument

Is a Building Permit Required?

* Yes – attach copy
* No

Has any structural stabilization or restoration been conducted on this structure in the past?

* Yes
* No

If yes, briefly explain the work that was done and the reason for updating:

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For work noted above, provide name(s) of primary consultant(s) and contractor(s); their relevant preservation experience and why it is appropriate to this project; reason for selection and Letter of Commitment, along with copies of all resumes for all named personnel, bid proposals, estimates for goods, services, etc. (All should be from contractors and on their letterhead)

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Briefly describe the historic building or structure and its architectural and cultural significance to your locality, region, state or nation.

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Briefly describe the severity/immediacy of the threat to the building or monument:

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Please attach a description of existing conditions (keyed to photos) and proposed work on the structure. Example:

**Existing Conditions Proposed Work**

Slate Roof: Loose, cracked a/o missing slates in some areas; active leaks in valleys and at chimneys; gutters and downspouts detached, damaged from ice, or missing altogether. (See photos 1-10).

Reattach loose slates, replace missing a/o cracked pieces with slate to match existing; install new copper flashings at all valleys and other roof penetrations; install new half-round copper gutters and downspouts to match existing.

Note below whether this project relates or contributes to documented plans, such as:

* Community comprehensive or master plans
* Local historic preservation ordinance/designations
* Project implements findings in a Historic Structure Report or Conditions Assessment

Are the documents noted above available for review?

* Yes
* No

**Please enclose a detailed project implementation timeline, including major production and promotional elements, scope of work and associated budget with deliverable dates. (Requests for Structural Stabilization/Restoration grants require a minimum of 50% applicant matching funds.)**